

# Earnest Proctor

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429 Clinton Street • Lanham, MD 20706 • (301) 225 5225 • proctor\_earnest\_mil@gmail.com

## SUMMARY

- Self-disciplined engineering professional with over 13 years of experience and expertise in maintaining and managing communications systems.
- Expert at all aspects of mechanical and electrical engineering.
- Effective in coordinating and supervising employees to achieve established goals.
- Experienced in providing project administration and logistics operations management.
- Proficient in construction and budget management.

## PROFESSIONAL EXPERIENCE

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### Andrews AFB, MD

#### Operations Manager • May 2011 – Mar 2016

- Provided guidance and support for the team of engineers maintaining communication systems ensuring seamless operation of all equipment.
- Designed and implemented equipment modifications to improve safety and reliability.
- Scheduled and oversaw preventive maintenance for all buildings valued at \$321 million.
- Coordinated logistics operations within a 70-person unit by delegating responsibilities and verifying goals achievements.
- Initiated process improvement programs to enhance operations efficiency.
- Provided project management by reviewing design, specifications, plans and controlling project costs by approving expenditures.

### Andrews AFB, MD

#### Senior Engineer • Jun 2003 – May 2011

- Provided engineering guidance and assistance to six junior engineers working within the Facility of Engineering.
- Managed \$32 million worth of construction projects and studies throughout different countries.
- Provided technical oversight of the contractors during the project implementation.
- Developed, tested and evaluated theoretical designs; solved complex problems with manufacturing teams and sub-contractors.
- Designed and evaluated electrical systems by developing and testing components.

## EDUCATION

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University of Maryland, College Park, MD

**Bachelor of Science in Engineering** • May 2000

University of Maryland, College Park, MD

**Associate of Science in Engineering Technology** • May 1996

## TECHNICAL SKILLS

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- Electronic Systems & Electronics Troubleshooting
- Testing & Database Design
- Requirements Analysis
- Design Skills
- Equipment Maintenance
- Control Engineering
- Production Planning
- Safety Systems

## LANGUAGES

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- French, German – Fluent
- Italian – Intermediate